

Appointment of Executive Working Groups

Summary

To appoint working groups of the Executive, to determine the allocation of seats to these bodies and to endorse the Terms of Reference.

Portfolio: Leader

Date signed off: 1 June 2017 – Deputy Leader

Wards Affected: Not applicable

Recommendation

The Executive is advised to RESOLVE to

- (i) establish Executive Working Groups for the Municipal Year 2017/18 as considered appropriate;
- (ii) determine the number of seats and the allocation of those seats;
- (iii) appoint members and substitute members to the working groups on the nomination of the Group Leaders; and
- (iv) adopt Terms of Reference for each of the Working Groups.

1. Resource Implications

- 1.1 There are no additional resource implications arising from this report.

2. Options

- 2.1 The Executive has the options to
- (a) establish and appoint members and substitute members to working groups in 2017/18 or not to establish any;
 - (b) endorse the Terms of Reference with or without amendments.

3. Proposals

- 3.1 As working groups of the Executive there is no legal requirement for these groups to be politically balanced, although in the past they have been so.
- 3.2 The Leader proposes that the following Working Groups be established for 2017/18:

Group	No of Seats
The Camberley Theatre and the Arena Leisure Centre Working Group	7
Camberley Town Centre Working Group	7
Digital Services Working Group	7
Equality Working Group	7
Local Plan Working Group	10

- 3.3 The Executive is asked to agree the establishment of the above Working Groups, the number and allocation of seats and the appointment of substitutes in accordance with Substitution Rules at Part 4 of the Constitution.
- 3.4 The proposed Terms of Reference for the Working Groups are attached at Annex A.
- 3.5 The nominations of the Group Leaders to these working groups will be laid on the table at the meeting if available.

Annexes	Annex A – Terms of Reference of Working Groups
Background Papers	None
Author/Contact Details	Jane Sherman – Democratic Services Manager jane.sherman@surreyheath.gov.uk
Executive Head Of Service	Richard Payne – Executive Head of Corporate

Consultations, Implications and Issues Addressed

	Required	Consulted
Resources		
Revenue	✓	✓
Capital	-	-
Human Resources	-	-
Asset Management	-	-
IT	-	-
Other Issues		
Corporate Objectives & Key Priorities	✓	✓
Policy Framework	-	-
Legal	-	-
Governance	-	-
Sustainability	-	-
Risk Management	-	-

Equalities Impact Assessment	-	-
Community Safety	-	-
Human Rights	-	-
Consultation	-	-
P R & Marketing	-	-